



**New Braunfels Utilities Board of Trustees**  
**Regular Board Meeting**

**Agenda**

**12 Noon, August 25, 2016**

**NBU Board Room, 263 E. Main Plaza, New Braunfels, Texas**

---

- I. Pledge of Allegiance and Invocation** – Board Trustee Judith Dykes-Hoffmann
- II. Customer Comments**
- III. Employee Recognitions**
- IV. Items from the Chair**
  - 1. Appointment to the New Braunfels Comprehensive Plan Steering Committee
- V. Consent Items for Action**
  - 1. Approve Minutes of the NBU Regular Board Meeting of June 30, 2016
  - 2. Approve Minutes of the NBU Special Board Meeting of August 3, 2016
  - 3. Authorize CEO to Execute a Contract with Moeller and Associates for the design of a 36-inch Sewer Interceptor Addition Project
  - 4. Authorize CEO to Execute a Contract with Urban Civil for the Design of the Avery Park 20-inch Water Main Addition Project
  - 5. Authorize CEO to Execute a Contract with Urban Civil for Preliminary Engineering for the Well 4 Discharge Line Project
  - 6. Authorize CEO to Execute a Contract with Urban Civil for the Design of the Dove Crossing Sewer Upgrade Project
  - 7. Authorize CEO to Execute a Contract with Urban Civil for the Design of the Old FM 306 Ground Storage Tank Addition Project
  - 8. Authorize CEO to Execute a Contract with BlackRock Construction Company for the Construction of the FM 306 Widening (Hunter to Hoffman) Project
  - 9. Authorize CEO to Execute a Contract with Lambda Construction, Ltd. for the Henne T2 Addition Construction Project
  - 10. Authorize CEO to Execute a Contract with Greenstone Electrical Services, LLC for the Electric Distribution Construction
  - 11. Authorize CEO to Execute a Contract with Texas Electric Cooperatives for the Switchgear and Wire Annual Contract
- VI. Items from Staff**
  - 1. CEO's Update
  - 2. Financial Update and Report with Quarterly Investment and Capital Reports
  - 3. Quarterly Update on the Aquifer Storage and Recovery (ASR)
  - 4. Monthly Capital Project Update
    - a) Financial Software Project

**VII. Action Items**

1. Discuss and Consider Approval of the 2016 City Transfer
2. Discuss and Consider Approval of the Fiscal Year 2016 Performance Measure Results and Awards
3. Discuss and Consider Authorizing the Fiscal Year 2017 NBU Performance Measure Program
4. Update on the Headwaters at the Comal Project, Authorize the CEO to Execute an Amended Agreement with the New Braunfels Area Community Foundation (NBACF), Approve Amended Headwaters at the Comal Advisory Committee Charter and Consider Appointments to the Headwaters at the Comal Advisory Committee
5. Discuss and Consider Approval of Modification of Authority Limits under NBU's Purchasing Policy

**VIII. Executive Session**

The Board of Trustees will conduct a closed meeting to consider or deliberate the following:

- a. Power Supply Resources – Competitive Matters  
(Section 551.086 TEXAS GOVERNMENT CODE)
- b. Consultation with Attorney Regarding Contemplated Litigation and Other Matters Protected by Attorney Client Privilege
  - i. NBU Gruene Waste Water Treatment Plant Permit Contested Case  
(Section 551.071 TEXAS GOVERNMENT CODE)
- c. Personnel Matters – CEO Evaluation  
(Section 551.074 TEXAS GOVERNMENT CODE)

The Board of Trustees upon reconvening in Open Session will discuss and consider any action if necessary regarding closed session item.

**IX. Adjourn**

  
\_\_\_\_\_  
PAULA J. DIFONZO  
CHIEF EXECUTIVE OFFICER

Following the NBU Board meeting, the NBU Board of Trustees will attend a reception honoring Board President Guadalupe Castillo for his service to NBU. The reception will be held in the NBU Boardroom located at 263 Main Plaza, New Braunfels, Texas 78130, at 5:00 pm. The board will then attend the New Braunfels City Council meeting for the reading of the proclamation at 6:00 pm at 424 S. Castell, New Braunfels, Texas 78130. The Board will not deliberate any business during this time.