



**New Braunfels Utilities**  
**NOTICE OF OPEN MEETING**

263 Main Plaza  
New Braunfels, Texas 78130  
[www.nbutexas.com](http://www.nbutexas.com)

---

**Board of Trustees**

---

December 14, 2017

4:30 pm

NBU Board Room

---

**A. Invocation and Pledge of Allegiance – Mayor Barron Casteel**

**B. Public Comment**

**C. Employee Recognitions**

**D. Items from the Chair**

**E. Consent Items for Action**

1. Approve Minutes of the Regular Board Meeting of October 26, 2017
2. Approve Minutes of the Workshop Board Meeting of November 16 & 17, 2017
3. Authorize CEO to Execute a Contract with Denbow Construction for the Construction of the Post Road Project
4. Authorize CEO to Execute a Design Contract Amendment with Jones and Carter for the Design of the North & South Kuehler Wastewater Treatment Plant (WWTP) Expansion Projects
5. Authorize CEO to Execute a Contract to Purchase a Substation Power Transformer for the Weltner Road Substation T1, from Texas Electric Cooperatives
6. Authorize CEO to Execute Contracts to Purchase Close Circuit Television (CCTV) Inspection Van from BlueBonnet Ford, Light Duty Trucks, Extended Cab 4WD from Caldwell Country Chevrolet, Light Duty Trucks, Full Crew Cab 4WD from Grapevine DCJ, Light Duty Truck, Extended Cab 4WD and Service Body with Crane from Red McCombs, and Medium Duty Trucks, Extended Cab 4WD and Service Body with Lift Gate from Grande Truck Center
7. Ratify Contract with Basic IDIQ, Inc. for the Service Center Parking Lot Expansion, Related Change Order, and CEO Execution Thereof

**F. Items from Staff**

1. CEO's Update
2. Financial Update and Report with Quarterly Investment and Capital Report
3. Impact Fee Update

## **G. Action Items**

1. Discuss and Consider Authorizing the CEO to Execute a Wholesale Wastewater Supply Contract with the Guadalupe Blanco River Authority (GBRA) for the Treatment of GBRA Wastewater at the McKenzie Reclamation Facility
2. Consideration and Acceptance of the NBU Comprehensive Annual Financial and Red Flag Incident Reports for FY 2017
  - a. Report from Auditor, Patty Wetz of Baker Tilly
  - b. Report from NBU Audit Committee

## **H. Presentation Items**

1. Presentation and Update on the Mid-Basin Water Supply Contract

## **I. Executive Session**

The Board of Trustees may recess into Executive Session for any purpose permitted by the Texas Open Meetings Act, including but not limited to:

1. Power Supply Resources – Competitive Matters  
(Section 551.086 – Texas Government Code)
2. Consultation with Attorney Regarding Contemplated Litigation and Other Matters Protected by Attorney Client Privilege – Pending Litigation  
(Section 551.071 – Texas Government Code)
  - a. *City of New Braunfels via Board of Trustees of New Braunfels Utilities vs. Joyce T. Weltner Living Trust*
  - b. *Lower Colorado River Authority v. New Braunfels Utilities*
3. Attorney Client Privilege Consultation  
(Section 551.071 – Texas Government Code)
  - a. Ratify Contract to Purchase a 1.067 Acre Tract of Land Described in Document #2017025164, Official Public Records, Guadalupe County, Texas in Connection with the Aquifer Storage Recovery (ASR) Project and CEO's Execution of Such Contract
4. Real Property – Deliberate and Consider the Purchase of, Exchange, Lease, or Value of Real Property  
(Section 551.072 – Texas Government Code)
  - a. Purchase of Approximately .920 Acres near the 800 Block of Old FM 306 in Connection with the Construction of a Ground storage tank
  - b. Purchase of approximately two (2) acres of land located at 1647 Weltner Road in connection with the Weltner Road Substation
5. Personnel Matters – CEO Evaluation  
(Section 551.074 – Texas Government Code)

The Board of Trustees upon reconvening in Open Session will discuss and consider any action if necessary regarding closed session item.

**J. Reconvene into Open Session and Take Any Necessary Action Relating to the Executive Session as Described Above**

**K. Adjourn**

If you require assistance in participating at a public meeting due to a disability as defined under the Americans with Disabilities Act, reasonable assistance, adaptations or accommodations will be provided upon request. Please contact the Board's Executive Assistant at least three (3) days prior to the scheduled meeting date, at (830) 629-8400, or NBU Main Office at 263 East Main Plaza, New Braunfels, Texas, for additional information.

**CERTIFICATE OF POSTING**

I, Ian Taylor, Secretary to the Board of Trustees, do hereby certify that this Notice of Meeting was posted at the City of New Braunfels City Hall, 550 Landa Street, New Braunfels, Texas, and New Braunfels Utilities Main Office, 263 E. Main Plaza, New Braunfels, Texas, on the 8<sup>th</sup> day of December, 2017, and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

  
\_\_\_\_\_  
Ian Taylor, Chief Executive Officer  
Secretary to the Board of Trustees