

## Application for Construction Plan Review and Approval

All applicants who request water and/or wastewater from NBU must submit this Application for Construction Plan Review and Approval. This Application must be submitted to NBU prior to the applicant seeking final plat approval from the City of New Braunfels. NBU Water Systems Engineering will review the Application and approve, approve with conditions, or deny the Application for Construction Plan Review and Approval. This Application must be submitted, in its original form and size, with an original signature. All sections below must be completed and documents must be attached as directed. If any section is incomplete, or any attachment is not provided, the Application will be rejected and returned to the Applicant without further processing. **An application will not be deemed “filed” unless it is complete.**

**Applicant / Developer / Owner (the “Applicant”)**

\_\_\_\_\_ Name

\_\_\_\_\_ Address \_\_\_\_\_ Phone /Email

**Proposed Subdivision Name** \_\_\_\_\_

**Check the box next to the type of service requested from NBU:**

\_\_\_ **Water**

\_\_\_ **Wastewater**

\_\_\_ **Electricity**

<b>Water / Wastewater Related Questions:</b>	<b>Yes</b>	<b>No</b>	<b>If yes, attach</b>
1. Did the Applicant receive approval or conditional approval of its Utility Certification Application from NBU? If yes, please attach the approval or conditional approval.			
2. Did the City of New Braunfels approve a preliminary plat, minor plat, or masterplan in connection with the proposed project? If yes, please attach evidence of such approval.			
3. Did NBU approve a preliminary plat, minor plat, or masterplan in connection with the proposed project? If yes, please attach evidence of such approval.			

**Note:** If the Applicant has not received the approvals for items 1, 2, and 3, listed above, this Application will be rejected as incomplete and returned to the Applicant with notice to the City and will not be considered “filed” for purposes of Chapter 212 of the Texas Local Government Code. The Applicant will be required to submit a new application satisfying items 1, 2, and 3, listed above.

**Other Requirements:**

If the property is to be served by the NBU water or wastewater systems, please attach the following documents:

1. Engineering design report; and
2. Complete set of construction plans, which meet the following Sections of Water Connection Policy, Design Criteria:
  - a. Section 2.40;
  - b. Section 2.60;
  - c. Section 2.10.2; and
  - d. Section 2.10.3.

The Applicant can reference these Sections of the Water Connection Policy at the following website:

<http://www.nbutexas.com/Portals/11/pdf/Water%20Design%20Criteria%207-19-2019%20final-b.pdf?ver=2019-07-29-082925-897>

**NOTE: APPROVAL OF AN APPLICATION FOR CONSTRUCTION PLAN REVIEW DOES NOT RESERVE WATER CAPACITY. NBU WILL DETERMINE AVAILABILITY OF CAPACITY UPON CONSTRUCTION PLAN APPROVAL AND FINAL PLAT APPROVAL.**

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If assistance is needed in completing this Application, call the NBU Water Systems Engineering.

\_\_\_\_\_  
Applicant or Applicant's Agent Signature

\_\_\_\_\_  
Date

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Below this line for office use only

Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Approved \_\_\_\_\_ (Must include Approval Letter)

Approved with conditions \_\_\_\_\_ (Must include Summary of Reasons for Conditional Approval of Application for Utility Certification)

Denied \_\_\_\_\_ (Must include Summary of Reasons for Denial of Application for Utility Certification)