



DISCONNECTION OF UTILITY SERVICES

Account Name: _____ Account Number: _____

Service Address: _____

Forwarding Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____ Phone: _____

DATE OF DISCONNECT

_____ **Monday – Friday**
(24 hour notice required)

- If there is a deposit on file, the deposit will be applied to the Final bill. Any credit remaining on the account will be sent in the form of a check to the forwarding address provided.
- Disconnection of services can be anytime between 8:00 a.m. - 5:00 p.m. on the requested date (Monday-Friday and excluding NBU holidays).
- The completed form can be emailed to customerservice@nbutexas.com or faxed to 830.629.2119.
- If a disconnection is requested by email, submitting this form does not guarantee services are scheduled for disconnection until you receive a confirmation email.

Name and title of person completing this form:

Printed Name

Signature

Title (Commercial Only)

Date

NBU Representative Signature

Date

