

Application for Utility Certification

Instructions:

All applicants who request water and/or wastewater from NBU must submit this Application for Utility Certification. The Application is required before any plat application is filed with the City. NBU Water Systems Engineering will review the Application and approve, approve with conditions, or deny the Application for Utility Certification. This Application must be submitted, in its original form and size, with an original signature. All sections below must be completed and documents must be attached as directed. If any section is incomplete, or any attachment is not provided, the Application will be rejected and returned to the Applicant without further processing. **An application will not be deemed “filed” unless it is complete.**

Applicant / Developer / Owner (the “Applicant”)

Name

Address

Phone /Email

Proposed Subdivision Name _____

Section 1. LUE Computation

Please complete the following table showing the number of proposed LUEs for each of the uses listed below.

Type of Development	Total Acreage	Total Square Footage	Total Number of Lots	Water Totals		Wastewater Flows		Required Fire Flow
				Average Day (GPD)	Water LUEs*	Average Day Dry (GPD)	Wastewater LUEs**	(GPM)
Identify each land use proposed for development by classification: single-family residential; other residential; commercial or retail; industrial. If multiple types of land uses are proposed, identify each by number of units and/or acreage.								

Note: If unknown or for land transaction, four LUEs per acre will be used. Fees are subject to increase once use is determined.

* Applicant’s engineer must determine demand BUT minimum is 400 gallons per day

** Applicant’s engineer must determine demand BUT minimum is 210 gallons per day

Effective July 1, 2020

Section 2. Utility Service Questions and Attachments

Please answer the following questions relating to utility service and provide the attachments as directed.

	Yes	No	If yes, attach
1. Is the property located within the city limits of the City of New Braunfels (the "City")? If yes, attach a map showing the location of the property in relation to the City limits.			
2. Is the property located within the City's ETJ? If yes, attach a map showing the location of the property in relation to the ETJ boundaries.			
3. Did the City annex the property for the proposed project? If yes, provide the date of annexation and attach a copy of the ordinance (with exhibits) annexing the property if the annexation was within the last 15 years.			
4. Is the property within the impact fee water service area of NBU? If yes, attach a map showing the location of the property relative to the service areas for water.			
5. Is the property within the impact fee wastewater service area of NBU? If yes, attach a map showing the location of the property relative to the service areas for wastewater.			
6. Is the property within the water CCN of NBU? If yes, attach a map showing the location of the property relative to the boundaries of the CCN(s).			
7. Is the property within the wastewater CCN of NBU? If yes, attach a map showing the location of the property relative to the boundaries of the CCN(s).			
8. Is the property within the Edwards Area Recharge Zone? If yes, attach a map showing the location of the property relative to aquifer and list any required TCEQ approvals.			
9. Is the property part of a larger tract in the same or affiliated ownership that is to be developed subsequently? If yes, attach a sketch of the property showing future development.			
10. Has the city approved a master plan for the proposed project? If yes, attach a copy of the approved master plan.			
11. Is this property served by a water purveyor other than NBU? If yes, attach a water commitment and/or approval letter from purveyor other than NBU.			
12. Is property served by a septic system that requires approval from Comal County/Guadalupe County Public Works or other local authority? If yes, provide a letter from Comal County or Guadalupe County, as applicable.			
13. Is the property going to be served by a wastewater system other than NBU? If the project will be served by a private wastewater treatment plant, provide a letter stating that the wastewater system will be owned and operated by the property owner(s) as per TCEQ licensing.			
14. Is the property subject to a development agreement with the City? If yes, attach a copy of the agreement.			
15. Is the property zoned for the uses identified in Section 1? If yes, attach a map showing the zoning classifications for the property and a copy of any approved applications for the property. If not, attach any pending application for zoning approval.			
16. Has any part of the property been platted? If so, attach the approved plat. If a preliminary plat application is pending attach a copy of the proposed preliminary plat.			

Section 3. Capital Improvements Serving the Property

Please identify the following capital improvements that are necessary to provide water or wastewater service to the property.

- A. If the property is to be served by the NBU water system, identify the following capital facilities for providing NBU water service to the property with a schematic diagram showing identified facilities:
 - a. distance to and location of the nearest point of connection to NBU water system;
 - b. mains and appurtenances connecting property to NBU system;
 - c. water distribution mains and appurtenances;
 - d. water storage facilities between point of connection and water treatment facility; and
 - e. water treatment facility.

- B. If the property is to be served by the NBU wastewater system, identify the following capital facilities for providing NBU water service to the property with a schematic diagram showing identified facilities:
 - a. distance to and location of the nearest manhole being used as the point of connection;
 - b. wastewater mains connecting property to NBU wastewater system;
 - c. wastewater collection mains and appurtenances between manhole and wastewater treatment facility; and
 - d. wastewater treatment facility.

- C. Are any of the facilities identified in questions A and B designated for construction during the next 10 years in the impact fee capital improvements plan(s) for water and/or wastewater facilities? Identify each such facility. Please see the attached link for this information:

https://live-nbu.pantheonsite.io/wp-content/uploads/2020/08/NBU_Impact_Fee_Report_2018-06-11_FINAL21d3.pdf

- D. If the property to be developed is part of a larger tract, are any of the facilities needed to connect the property to NBU's water or wastewater system(s) to be constructed on such property? If so, identify such facilities.

- E. If the property is to be developed for the sole purpose of creating a parking lot, pavilion, etc. and will not generate any additional sewer flows or need additional water service, the Applicant shall attach a no flow letter to such effect.

APPROVAL OF THIS APPLICATION FOR UTILITY CERTIFICATION DOES NOT RESERVE WATER CAPACITY. NBU WILL DETERMINE AVAILABILITY OF CAPACITY UPON CONSTRUCTION PLAN APPROVAL AND FINAL PLAT APPROVAL.

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Notes:

The specification and procedures for subdivision plats are described in the City Code of Ordinances. The requirements for plat size and comments are described in the City Code of Ordinances.

If assistance is needed in completing this Application, call the NBU Water Systems Engineering.

Applicant or Applicant's Agent Signature

Date

Below this line for office use only

Received By: _____

Date: _____

Name: _____

Title: _____

Approved _____ (Must include Approval Letter)

Approved with conditions _____ (Must include Summary of Reasons for Conditional Approval of Application for Utility Certification)

Denied _____ (Must include Summary of Reasons for Denial of Application for Utility Certification)